

Who is this course for?

This course enables aspiring entrepreneurs to take the next step in getting their small business off the ground. You will explore business opportunities and develop a business plan, complete with financial tables. You will also develop skills essential to running a small business, such as customer service, finance and marketing.

This course is available to participants under the Self Employment Assistance Program.

To be eligible for funding, you must:

- Be at least 18 years of age
- Not be prohibited by law from working in Australia
- Not be an overseas visitor on a working holiday visa or an overseas student studying in Australia
- Not be an undischarged bankrupt
- Not already be in education and/or employment for more than 25 hours per week.

You will require the Language Literacy, Numeracy and Digital skills to:

- Read and comprehend the course learning content
- Conduct a basic internet search
- Engage in online learning, including video conferencing sessions
- Use a range of software to communicate electronically and create simple documents

You may be required to have access to:

- A computer or laptop
- The internet
- Word-processing, presentation, email and spreadsheet software.



This training is subsidised by the Commonwealth Government.

To check your eligibility contact MTC Australia or visit SmartAndSkilled.nsw.gov.au



The NSW Department of Education has recognised our organisation as a High Performing Provider.

Core units

Duration and Delivery Mode:

This course is delivered online through Microsoft Teams and is scheduled for 26 hours per week (Monday – Friday,) for a total of thirteen weeks.

It will include:

- Two days of facilitated virtual learning, 5 hours per day.
- Approximately 16 hours per week of self-paced learning through our online learning platform
- One-hour virtual coaching session per week

UNIT CODE UNIT NAME

BSBESB301	Investigate business opportunities
BSBESB302	Develop and present business proposals
BSBESB303	Organise finances for new business ventures
BSBESB305	Address compliance requirements for new business ventures

Elective units

UNIT CODE UNIT NAME

Determine resource requirements for new business ventures
Market new business ventures
Identify business risk
Use social media to engage customers
Deliver and monitor a service to customers
Organise personal work priorities

Why choose this course?

Our trainers are both experienced and approachable, and will work closely with you to help you achieve your goals. Gain confidence with new skills, a certification, and a clearer career path for your future. Our flexible, blended delivery model allows students to fit their study in around other commitments.



Practical Skills

The course has a strong focus on the skills to establish or carry on business as a sole trader or contractor, including among other things: Business planning, Organising finances, Identifying business risk, and Using social media



Recognition of Prior Learning (RPL)

We recognise the prior knowledge and skills students may have gained through previous training, education or work, including formal and informal learning. Recognition of Prior Learning (RPL) is a process that assesses your competency, acquired through formal and informal learning, to determine if you meet the requirements for a unit of study.



Respect

MTC Australia celebrates the things that make us all unique and aims to make clients feel welcome, safe and supported.



How to Enrol

To apply or find out more call 1300 232 663 or visit MTCAustralia.com.au



Since 2001 we have delivered training to more than 15,000 people, empowering them to unlock their potential and create new career and life opportunities.



What we do

MTC is the social enterprise that gives people the inspiration, capability and opportunity to create a fulfilling life. We deliver high impact employment, training and youth programs that help people gain skills for employment and entrepreneurship, build self-worth, and enable possibilities for transformative change.





- 1300 232 663
- info@mtcaustralia.com.au







